

# MINUTES

**Meeting:** CALNE AREA BOARD  
**Place:** Calne Corn Exchange, The Strand, Calne SN11 0EN  
**Date:** 5 August 2014  
**Start Time:** 6.30 pm  
**Finish Time:** 8.20 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Christine Crisp (Chairman), Alan Hill (Vice Chairman), Cllr Tony Trotman and Cllr Glenis Ansell and Cllr Richard Gamble

### **Wiltshire Council Officers**

David Parkes (Democratic Services Officer), Paul Pritchard (Senior Sports Development Officer), Tracy Ruse (Community Co-ordinator - Local Highways), Kevin Sweeney (Integrated Youth Service - Area Manager (N&E) Early Intervention, Youth & Prevention), and Dave Roberts (Community Area Manager)

### **Town and Parish Councillors**

Calne Town Council – Cllr M. J. Baggs, Cllr Charles Boase  
Calne Without Parish Council – Cllr Ed Jones  
Cherhill Parish Council – Cllr David Evans  
Hilmarton Parish Council – Cllr John Henly

### **Partners**

Wiltshire Police – Sgt. Ben Huggins  
Wiltshire Fire and Rescue – Mike Franklin, Tom Burns  
NHS Wiltshire – Susan Evans (GWH) and Caroline Davies (GWH)

**Total in attendance: 28**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
17	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Cllr Christine Crisp, welcomed everyone to Calne Area Board and introduced the Councillors and Officers present.</p>
18	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr Howard Marshall and Jane Vaughan (Community Area Manager) who was substituted by Dave Roberts.</p>
19	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 03 June 2014 were presented to the Board for approval.</p> <p><b>Decision:</b>  <b>To approve and sign the minutes dated 03 June 2014 as a correct record of the meeting.</b></p>
20	<p><u>Declarations of Interest</u></p> <p>Cllr Glenis Ansell, Cllr Tony Trotman and Cllr Alan Hill declared a non-pecuniary interest as Members of Calne Town Council.</p>
21	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the written announcements included in the agenda pack:</p> <p>a) Garden Waste Consultation – The Chairman stated that comments could be filled in on the website.</p> <p>b) Changes to the Electoral Registration System</p> <p>c) Wiltshire Housing Site Allocations DPD Update – Please find this document attached to these minutes.</p> <p>d) World War I Commemoration Service – Tidworth – School children across Wiltshire had made named crosses adorned with poppies to commemorate the 10,000 servicemen from the County who gave their lives in the war. The Chairman and Tom Broadhead from Hilmarton School placed the last cross on the Calne Community Area section of a Commemorative Wall as part of the event. The Chairman will write to each school which made crosses to thank them for their participation.</p>

### Partner Updates

The Board received updates from the following partners:

- a. Wiltshire Police – Sgt Ben Huggins was present to answer any questions. Cllr Hill proposed that a letter be written to Insp. Hobman to thank Sgt. Wright for his efforts in Calne during the short time he was working in the Calne Community Area. Sgt. Huggins discussed his role and was welcomed by the Area Board.
- b. Wiltshire Fire and Rescue Service – Mike Franklin discussed the potential Wiltshire and Dorset Fire and Rescue Service merger consultation. Budgetary problems were raised and attendees were invited to use Wiltshire Fire and Rescue’s website for more information. The consultation went live on 21 July and would carry on until 20 October. Cllr Hill raised concern due to the potential fire risk that the area’s largest landfill site could pose if adequate fire cover was not available.
- c. NHS Wiltshire – Sue Evans from Great Western Hospital (GWH) introduced herself and discussed her role in the locality. Sue and her team were to be invited back to give more information and to explain how their work impacts on Calne.
- d. Calne Community Area Partnership – The transport strategy questionnaire was discussed and was available in libraries and online. Anne Henshaw stressed the importance of commenting on transport provided in Calne. Cllr Hill noted the joint work of the Community Area Partnership and the Town Council to receive their second award of £10K to promote tourism in Calne. Cllr Hill was delighted that someone was working to encourage tourists to visit the Calne Community Area.
- e. Town and Parish Councils
  - Calne Without – Cllr Ed Jones discussed scoping that had begun for their neighbourhood plan.
  - Hilmarton – The development of affordable housing in the area was to start shortly. The Chairman of Hilmarton Parish Council was in hospital but was recovering well.
  - Calne Town – An update was provided on the skate park which was to receive a full refurbishment. The success of the carnival was discussed and Cllr Baggs stated that they were looking forward to the winter festival.

23	<p><u>Focus on Young People</u></p> <p>Cllr Richard Gamble (Portfolio Holder for Schools, Skills and Youth) provided a presentation on the provision of youth activity following the recent consultation.</p> <p>Cllr Gamble stated that he had worked very closely with Cllr Mayes who was Cabinet Member for Children’s Services. Cllr Gamble stated a need to save and to get better value for money. It was heard that young people themselves should decide what they want and that Wiltshire Council understood that any changes needed to be tailored to each community area.</p> <p>The results of the youth consultation were discussed: 1770 young people responded, resulting in five petitions and 500 young people taking part in focus groups. From the consultation, it was clear that young people required trained youth workers and that the voluntary sector should play a greater role. It was stated that young people wanted access to a wider range of activities and these activities required greater promotion. A directory was required so young people would know when events were taking place and where they would be located. Going forward, a community led approach was most favoured.</p> <p>Helen Bradley would be Calne’s Community Youth Officer and Area Boards would receive help with the planned changes. Community Youth Officers would build community capacity by assisting voluntary groups. Calne’s budget to implement these changes for 2014/15 would be £24,608 and for 2015/16 would be £27,400. Key partners in the voluntary sector would be consulted to agree local priorities with the Local Youth Network (LYN).</p> <p>Those present had the chance to ask questions of Cllr Gamble. Cllr Trotman raised the use of facilities during the transitional period. The significant cost of keeping buildings open was discussed and it was heard that the Campus would make new facilities available.</p> <p>Cllr Hill stressed the importance of local decisions being made locally but raised concern that some youth groups may be difficult to reach. In response, Cllr Gamble stated that this would be on the LYN’s agenda. It was heard that those hardest to reach can be the most vulnerable. The Area Manager for Integrated Youth Services stated that Helen Bradley would be looking to identify different users so that their voice is heard. The need to let as many young people as possible benefit was raised and it would be the area board who decided how money was spent on their young people.</p>
24	<p><u>Sports Coaching for Young People</u></p> <p>Paul Pritchard (Senior Sports Development Coordinator) provided details on coaching opportunities available to young people in the community area. It was stated that there was a need to support the local community and that there was a huge drop off in post-16 volunteering. A ‘snapshot’ of the service provided was circulated in a booklet. Paul explained that there were a range of sports</p>

	<p>available and that there was coaching opportunities available for those between 5-11 years of age. Thirty-five young people had helped to deliver these opportunities across the county. It was heard that these activities can improve young people's employability skills for later life.</p> <p>Paul explained that some people are not interested in traditional sports and may prefer alternative sports. An example of this was the Calne bowl project and the Wiltshire Skate Series. A regular attendee of the Area Board, Jordan Hyde, was introduced by Paul to provide more information. Jordan discussed his role as a volunteer during the Wiltshire Skate Series and discussed his role in planning for the 2015 event. Jordan had recently visited the Commonwealth Games in Glasgow as a reward for his volunteering efforts. This was due to 'Street Games', an organisation that engaged with young people who can be harder to reach. Paul discussed the qualifications that can be achieved through volunteering and coaching opportunities in the county.</p> <p>The Chairman thanked Paul for his input and a round of applause was given for Jordan's voluntary work.</p>
25	<p><u>Your Local Issues</u></p> <p>Councillors provided an update on community issues and progress on Calne Area Board working groups.</p>
25a	<p><u>Skateboard Park Working Group</u></p> <p>Skateboard Park Working Group – Cllr Marshall gave apologies and work on the skateboard park was to begin in September 2014.</p>
25b	<p><u>Highways Working Group (CATG)</u></p> <p>The Board considered the recommendations in the CATG report and noted the actions laid out in the meeting notes. Cllr Hill explained the Board's previous decision to approve the 1<sup>st</sup> scheme at Bentley Lane to reduce the potential danger of children stepping onto the A4. This was a result of the pavement narrowing. In light of the new and improved scheme coming forward at the same cost, the Board made the following decisions:</p> <ul style="list-style-type: none"> <li>a) To reverse the previous decision to approve the 1<sup>st</sup> scheme at Bentley Lane due to an improved scheme coming forward.</li> <li>b) To approve funding of a 2<sup>nd</sup> scheme at Bentley Lane at no extra cost.</li> <li>c) To note the actions laid out in the CATG meeting notes.</li> <li>d) To note discussions/actions relating to new issues and existing priorities in the meeting notes.</li> </ul>

<p><b>25c</b></p>	<p><u>Calne Campus Working Group</u></p> <p>Cllr Alan Hill provided an update on behalf of the Calne Campus Working Group.</p> <p>Cllr Hill stated that Laurie Bell (Associate Director for Communications and Communities, Wiltshire Council) was now running the campus programme and was pressing hard for progress to be made. Cllr Hill stated that the first phase of development was at pre-planning consultation and it was most likely that work would start at the beginning of 2015. The second phase involved the approval of the leisure centre designs but Cllr Hill stated that there had been administrative issues; pre-planning consultation would begin after this point. The third phase would be the Calne centre site in 2017. There was a temporary site at Calne Community Hub until the centre site materialised.</p>
<p><b>25d</b></p>	<p><u>Sandpit Road (S106) Working Group</u></p> <p>Cllr Trotman discussed a possible zebra crossing on Oxford Road. A pedestrian count had taken place on 10<sup>th</sup> July. Cllr David Short volunteered to do this prior to an official consultation taking place. Unfortunately this pedestrian count was undertaken on a national strike day and few pedestrians were counted. A second and more successful count was taken shortly after and Cllr Short recommended not to go ahead with an £800 professional count until a later date when more homes are occupied in the Sandpit Road area. Cllr Trotman also noted that many lorries and delivery vehicles were using the unadopted road between Oxford Road and Woodhill Rise, which had caused damage to neighbouring properties. Their next meeting was to be on 4<sup>th</sup> September 2014.</p>
<p><b>25e</b></p>	<p><u>Air Quality Working Group</u></p> <p>Cllr Ansell presented an update for the Air Quality Working Group. The Group had met on 23 July to discuss what would be done in the future. A promotional campaign was discussed and a poster had been chosen to brand the campaign.</p> <p>The slogan 'Love Calne, Love Clean Air' had been chosen to encourage cycling and walking. The 'Beat the Street' initiative would provide a game locally while children walked to school. Idling diesel engines were also discussed, as well as a tree planting scheme which would have beneficial effects on air quality. Cllr Ansell stated that the group were working hard to launch their campaign and that the volumes of traffic at peak times were being monitored.</p> <p>Recommendations to the Area Board:</p> <p>a) To note the actions and discussions of the meeting of the Calne Air Quality Working Group.</p> <p>Decision: To note the actions and discussions of the meeting of the Calne Air Quality Working Group.</p>

	<p>b) To approve the 5 themes to frame the Calne Action Plan:</p> <ol style="list-style-type: none"> <li>1) Promotional Campaign (Branding and promotion of the issue and the group to the wider community area). This would involve work already done with the Schools Poster design competition and work started with the 'Love Calne, Love Clean Air' campaign</li> <li>2) Travel to School</li> <li>3) Encouraging/enabling cycling</li> <li>4) Encouraging/enabling walking</li> <li>5) Tree Planting schemes (In light of recent evidence from Lancaster University regarding impact of roadside tree lines, particularly birch, upon concentrations of traffic-derived particulate matter).</li> </ol> <p><b>Decision:</b>  <b>To approve the five themes to frame the Calne Action Plan.</b></p>
26	<p><u>Dementia Friendly Communities</u></p> <p>Diane Gooch (Wiltshire and Swindon Users Network) provided a presentation on what communities can do to become dementia friendly. Diane had been a Calne resident for 42 years.</p> <p>Dementia Friends was started in 2012. It was stated that currently there is a target of reaching 1million dementia friends by April 2015 and that 60 towns and cities across the United Kingdom were working to become dementia friendly.</p> <p>Current statistics were quoted which stated that there were at least 800,000 people living with dementia in the United Kingdom, 6,512 of which were living within Wiltshire. It was explained that the aim of becoming dementia friendly was to help communities become aware of and learn how to help those living with dementia and their carers.</p> <p>It was highlighted that those with dementia have different needs and, in order to become a dementia friendly community, services such as transportation need to be made dementia friendly. Emphasis was placed upon awareness and accessible community activities, along with the need to link campuses and sites to those with dementia and their carers.</p> <p>Diane stated that by 2021 there would be one million people living with dementia in the UK and that the 6.5K people living with dementia in Wiltshire currently would increase by 30% by 2020.</p> <p>It was hoped that all of the Members would attend an information session in order to become dementia friends themselves.</p>



	<p>Cllr Hill spoke of the effect that dementia has on memory and in support of becoming a dementia friendly community.</p> <p><b>Decision:</b>  <b>To work with partners towards becoming a dementia friendly Community Area and for Area Board Members to become dementia friends.</b></p>
27	<p><u>Area Board Funding</u></p> <p>The Board considered a Community Area Grant application from Calne Town Council for CCTV Coverage at North End Park for £3687.00.</p> <p>Cllr Trotman highlighted the effort that had been put into this area that Calne Town Council's budget was running thin. The CCTV would be manned by volunteers.</p> <p><b>Decision</b>  <b>To approve the funding to Calne Town Council for CCTV Coverage at North End Park for £3687.00 as a one off financial commitment.</b></p>
28	<p><u>Close</u></p> <p>The next meeting of the Calne Area Board would be the Health Fair on 7 October 2014 at Calne Town Hall. The Health Fair would be held in the afternoon and confirmation of timings was to follow.</p>

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**Report to Calne Area Board**

**5 August 2014**

**Wiltshire Housing Site Allocations Development Plan Document.**  
**Settlement Boundary Revisions**

A number of town and parish councillors from this and other Community Areas attended the meeting held here on Monday 28 July to consider changes to the settlement boundaries of towns and large villages to accommodate the housing allocations proposed for the Wiltshire Development Plan document, which is being prepared for submission to the Core Strategy Inspector later. This was part of the dialogue to ensure that local views are taken into account, and this was one of three meetings across the County. As far as changes to the settlement boundaries in the Calne Community Area is concerned, most of the approved development in and around Calne town (all of it granted at appeal) is actually located in Calne Without Parish, but the housing figures count towards expansion of the town and not the housing requirement for the rest of the Community Area. Attendees discussed the maps of the boundary changes proposed by Wiltshire Council officers, asked questions and put forward their views. If you wish to look at these proposals, you can see them on the website and likewise make your comments there. Evidence will be gathered up to November 2014, followed by a formal consultation next Spring 2015. Following that, between April and November the submission will be made to the Inspector and further examination take place, with a planned date for adoption of the document in December 2015.

The Calne meeting did not cover the Chippenham settlement boundary question, as this is a separate issue, but of concern to us as one of the proposals for development for Chippenham is to extend into Bremhill Parish, which is, of course, part of Calne Community Area. In Chippenham's case, unlike Calne, sufficient housing expansion sites to satisfy the Inspector have not yet been decided, so new settlement boundaries cannot be agreed until this has happened.

I am representing Calne Community Area on a Steering Group which is looking at the settlement boundary process with officers. The Area Board Chairmen for Chippenham and Corsham are also members. Corsham Community Area has the same interest as we do as one of the proposed development areas is in their Community Area. My interest here is to ensure that Calne Area gets a fair representation of the views of residents and to ensure every factor is considered. It is common knowledge that Bremhill Parish Council are very much opposed to such a development and I do, of course, support that view. I will keep the Area Board informed as the process continues.

Christine Crisp  
Chairman, Calne Area Board  
5 August 2015

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